

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, April 12, 2016

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with Commissioners Campbell, Gross, Ingersoll and Mongeau present. Commissioner Weyland was absent. County Administrator Brian C. Berg and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Mongeau, seconded by Ingersoll, and unanimously carried, the agenda was approved as presented.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the bills and vouchers were approved for payment.

ADOPT RESOLUTION FOR CLAY COUNTY TO ACT AS LEGAL SPONSOR FOR FUNDING FROM MN DEPARTMENT OF NATURAL RESOURCES FOR GROOMING & MAINTAINING OF SNOWMOBILE TRAILS MANAGED BY CLAY TRAILS ALLIANCE

By consent agenda, the Board adopted the following resolution agreeing to act as legal sponsor for an application for funding from the State of Minnesota Department of Natural Resources for grooming and maintaining of two-way snowmobile trails managed by the Clay Trails Alliance for the 2016-2017 season:

RESOLUTION 2016-19

BE IT RESOLVED, that Clay County act as the legal sponsor for an application for funding from the State of Minnesota Department of Natural Resources for grooming and maintaining of two-way Snowmobile Trails managed by the Clay Trails Alliance.

BE IT FURTHER RESOLVED, that upon approval of its application by the State, Clay County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to sign such an agreement with the Department of Natural Resources.

BE IT FURTHER RESOLVED, that Clay County is hereby authorized to serve as the fiscal agent for the above referenced project.

PROPOSED 2016 EQUIPMENT PURCHASES

County Engineer David Overbo requested the Board's approval to purchase a tandem axle snow plow truck and a crew cab truck via the MN State Bid list per the following quotes with funds available in the Internal Service Fund:

Plow Truck

- 2016 Freightliner Plow Truck from I-State Truck Center and Plow Equipment/Hydraulics from Towmaster, Inc., \$213,715;
- 2015 International Plow Truck from Nelson International and Plow Equipment/Hydraulics from Bert's Truck Equipment, \$213,413.25.

On motion by Mongeau, seconded by Ingersoll, and unanimously carried, the Board approved the purchase of a Plow Truck from I-State Truck Center and associated equipment from Towmaster, Inc. for \$213,715 to keep consistency with the County's other five plow trucks, and 14 week earlier delivery than that offered by Nelson International.

Crew Cab

- 2016 GMC 3500 Crew Cab from Nelson Auto Center (\$17,801.88 after trade)
- Nelson Auto Center, 2016 RAM 3500 Crew Cab, \$17,954.96 after trade;
- Midway Ford, 2016 Ford F-350 Crew Cab, \$19,980.60 after trade.

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board approved the purchase of a 2016 GMC 3500 Crew Cab from Nelson Auto Center for \$17,801.88 after trade, and Box, Hoist & Lift Gate from Bert's Truck Equipment for \$16,073.

AUTHORIZATION TO ADVERTISE FOR BIDS FOR JOINT HIGHWAY/LANDFILL SHOP CONSTRUCTION

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the Board authorized advertisement for bids for construction of a joint Highway/Landfill Shop, with bids to be opened May 17, 2016 at 9:00 a.m. The shared building will be approximately 18,000 sq.ft., and will replace the Hawley and Rollag Highway shops and provide office space for the Landfill manager. It is anticipated that the Hawley and Rollag shops will be sold at the completion of the building with proceeds used for the Highway Department share.

LETTER OF SUPPORT FOR FASTLANE GRANT PROGRAM

On motion by Mongeau, seconded by Ingersoll, and unanimously carried, the Board authorized execution of a Letter of Support for an application for a FASTLANE grant entitled, "Moorhead Grade Separation, Safety and Mobility Project". This project has substantial benefits to both local and regional highway circulation, bicycle and pedestrian traffic, school transportation and safety and railroad traffic. The County's support will strengthen the grant application.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSION

Commissioner Campbell attended meetings of the Highway Tracking Committee, Juvenile Detention Advisory Committee, Jail Finance Committee, Clay County Jail Ministry event, Clay County Joint Powers, and a meeting regarding referendum language for the 1/2¢ Sales Tax proposal.

Commissioner Mongeau attended meetings of Lakes and Prairies Community Action Partnership, Clay County Joint Powers, and the Clay County Jail Ministry event.

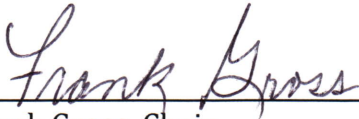
Commissioner Ingersoll attended meetings of the Moorhead Planning Commission, Children's Mental Health Advisory Committee, and Adult Mental Health Advisory Committee.

Commissioner Gross attended the Clay County Jail Ministry event, Volunteer Driver's lunch, and meetings of Metro Council of Governments, Partnership For Health, Hitterdal City Council, Goose Prairie Township meeting, Highland Grove Township meeting, planning for Highway/Landfill shop, and Highway Tracking Committee.

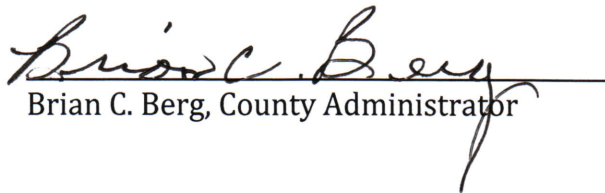
County Administrator Brian C. Berg attended many of the meetings mentioned above, as well as Management Team, FM Diversion, personnel evaluations, Restorative Justice program funding. He reminded the Board of the Department Head/Commissioners training event on April 26, 2016 following the County Board meeting.

ADJOURN

The meeting adjourned at 9:15 a.m.

A handwritten signature in cursive script, reading "Frank Gross", written over a horizontal line.

Frank Gross, Chair
Clay County Board of Commissioners

A handwritten signature in cursive script, reading "Brian C. Berg", written over a horizontal line.

Brian C. Berg, County Administrator